

*DEPARTMENT OF HUMAN SERVICES
DIVISION OF FAMILY DEVELOPMENT
OFFICE OF CHILD SUPPORT & PATERNITY PROGRAMS – FIDM UNIT
POST OFFICE BOX 709
TRENTON, NEW JERSEY 08625
PHONE (877) 655-4371 FAX (609) 588-2064*

May 3, 2011

<FI NAME>
ATTN – COMPLIANCE OFFICER
<FI ADDRESS1>
<FI ADDRESS2>
<FI CITY>, <FI STATE> <FI ZIP>

Dear Sir or Madam:

On March 5 1998, Governor Whitman signed into law the “New Jersey Child Support Improvement Act”, P.L. 1998 c.l. This law was enacted as a result of a federal law entitled the “Personal Responsibility and Work Opportunity Reconciliation Act of 1996”. One of the provisions of P.L. 199 c.l. requires the Department of Human Services as the designated agency responsible for New Jersey’s Child Support System to conduct quarterly data matches to enter into agreement with all financial institutions doing business in the State, and to administratively seize financial assets of non-custodial parents who are delinquent in their child support payments, and are not making their regular court ordered child support payments.

Since the enactment of the law we have been working with individuals representing the banking community identified by the New Jersey Bankers Association, New Jersey Credit Union League and the New Jersey League of Community & Savings Bankers to develop the process and policy for this system. There are three methods by which a financial institution may meet its obligation of conducting data matches:

- **Method one**; the financial institution will provide the Departments’ Office of Child Support (OCSP) with a file of all account holders for matching against its file of delinquent non-custodial parents.
- **Method two**; the OCSP will provide the financial institution with a file of name and Social Security numbers who meet the requirements set forth in N.J.S.A. 2A: 17-56:57. The financial institution is responsible for matching this data against its account information and returning a matched file to the department in the format prescribed by the federal Office of Child Support Enforcement (OCSE).
- **Method three**; financial institutions that operate in more than one state, will conduct matches through the federal Office of Child Support (OCSE). They will receive a single file representing information from all states in which they do business from the federal OCSE. The OCSE then matches that information against a national database of delinquent child support obligees.

Under both federal and state law all information shared between the parties in this process is strictly confidential and will be used solely for the purpose of enforcing child support orders. N.J.S.A. 2A 2A:17-57 also sets forth the penalties that may be imposed upon a Department of Human Services employee for unauthorized use or release of information.

In addition, N.J.S.A. 2A:17-56.57 requires that the Department of Human Services enter into a Cooperative Agreement with the financial institutions to perform the match and the Department shall pay the institution a reasonable fee for conducting the match. The Department of Human Services will pay each institution that has executed an Agreement \$200 per quarter for conducting that match if the institution so chooses. In order to receive your quarterly payment, please fill out the enclosed State of New Jersey W-9 Form and return it with your signed Agreement.

Our records indicate that your financial institution is not yet participating in this program. We would like to get you started as soon as possible. Therefore, enclosed is a copy of the Memorandum of Agreement. Please complete, sign and return this copy to:

Informatix Inc.
FIDM Operations
5913 Executive Drive
North Tower
Lansing, MI 48911

If you have any questions, please contact the State of New Jersey Office of Child Support & Paternity Program – FIDM Unit at 609-631-2670 or the Informatix toll-free hotline at 877-965-FIDM (3436).

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Anthony Passaro, Jr.", written in a cursive style.

Anthony Passaro, Jr.
Supervising Program Support Specialist